



## INFORMATION SECURITY POLICY

Valpak Limited recognises that the disciplines of confidentiality, integrity and availability in Information Security Management are integral parts of its management function. The management of Valpak view these as primary responsibilities and fundamental to the best business practice of adopting appropriate information security controls.

Valpak seeks to operate to the highest standards continuously and to implement and operate ISO27001, including continual improvement.

The organisation will:

- comply with all applicable laws, regulations and contractual obligations;
- follow a framework for the senior management to set and review information security objectives on a regular basis. These objectives and targets will help to ensure continuous improvement to better meet information security requirements;
- ensure policies and procedures provide direction and guidance on information security matters relating to employees, customers, and suppliers;
- adopt a forward-looking view on future business decisions, including the continual review of risk evaluation criteria, which may have an impact on information security;
- train all members of staff in the needs and responsibilities of Information Security Management.

The Chief Executive Officer has overall responsibility for the management of this policy. The successful implementation of this policy requires full commitment from all employees; each individual has an obligation to maintain the security of information at all times.

Every employee will be given such information, instruction, supervision and training as is necessary to enable the secure performance of all relevant work activities. Adequate facilities and arrangements will be maintained to enable employees and their representatives to consult on, and raise, information security issues.

The policy will be regularly monitored to ensure continued suitability, and revised in light of legislative or organisational changes.

Steve Gough  
Chief Executive Officer

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