

International Data Consultant

Line Manager

International Data Team Manager

Overall Purpose

The International Data Consultant will work alongside our International Compliance Advisors/Consultants to ensure all international data submissions are submitted to a high standard. The successful candidate will be responsible for manipulating and collating final data submissions under a variety of different country regulations, including but not limited to, waste packaging, waste electrical and electronics (WEEE), waste batteries and textiles. With support from International Compliance Advisors/Consultants, they will quickly develop a good knowledge of the relevant environmental waste compliance regulations, ensuring that all international data obligations are met for accounts.

The candidate will work closely with the International Compliance Advisors/Consultants and will maintain a good knowledge of the relevant account in order to ensure data submitted to the relevant authorities complies with legal requirements and regulations. They will also work together to ensure that the customer is receiving a high level of service overall.

The ideal candidate will be confident working in both a busy team environment and on their own initiative. As a newly developed team, this will be an exciting opportunity to develop and contribute towards a rapidly growing Valpak service.

Key accountabilities

Responsibility	Objectives
Management Of Data For Allocated Accounts	<ul style="list-style-type: none">• Ensure that international compliance data is accurate and submitted on time• Work with the UK data team to ensure all data submissions are completed to a high standard• Ensure that all required environmental data (including but not limited to weights information) is collated appropriately• Ensure data received from customer contains necessary information• May involve some telephone/email support to suppliers
Data Cleansing And Maintenance	<ul style="list-style-type: none">• Become an expert in utilising in house software system (EPIC) which inputs and analyses weights information• Manipulate data into relevant format for each country/regulation

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	<ul style="list-style-type: none">• Use various tools to consistently check and improve on the accuracy of international data• Use data skills to provide useful information for accounts such as swings analysis and trends
Maintain a strong knowledge of the international environmental regulations across a variety of countries	<ul style="list-style-type: none">• Work alongside the International Compliance Advisors/Consultants to understand and maintain a strong knowledge of data requirements and scoping in relevant countries• Develop and maintain a good knowledge of activities and obligations for relevant accounts• Perform data checks for all accounts, to ensure all submissions are as accurate as possible and consistently improved
Contribute to consistently improving and innovating the International Data Service	<ul style="list-style-type: none">• Proactively seek out opportunities to make efficiencies and further develop the service• Inspect and advance current procedures• Optimise data automation practices

Experience, Skills

- Advanced IT skills, particularly Microsoft Excel (VBA or other coding knowledge desirable)
- Ability to quickly take on large quantities of technical information
- Excellent planning, scheduling and organization skills
- A customer focused approach
- Collaborative working style
- Solution orientated problem solving ability
- Excellent communication skills, both written and verbal
- A knowledge of analysing and manipulating large volumes of data is desirable
- An interest in environmental issues is desirable

Qualifications

- Educated to Degree Level

Contact Us

For more information please call 03450 682 572 or email careers@valpak.co.uk